

1. Move-in & Move-out Schedule

	Custom-built Participation	Standard Booth
Booth Construction	Hall 1A-E, Hall 3C-E 11 Aug 9am-10pm 12 Aug 9am-11am	N/A
	Hall 3B & 5G 11 Aug 2pm-10pm 12 Aug 9am-11am	
Booth Decoration	12 Aug 11am-8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	12 Aug (Please refer to schedule as printed on the Vehicle Pass)	
Move-Out Exhibits	Hall 1A-E & Hall 3C-E 17 Aug (Please refer to schedule as printed on the Vehicle Pass) Hall 3B (Gourmet Zone) 17 Aug (Please refer to schedule as printed on the Vehicle Pass) Hall 5B-E & 5F-G 15 Aug (Please refer to schedule as printed on the Vehicle Pass)	
Termination of Booth Electricity	15 Aug 7pm (Hall 5B-E & 5F-G) 17 Aug 11pm (Hall 3B (Gourmet Zone)) 17 Aug 7pm (Hall 1A-E & Hall 3C-E)	
Booth Dismantling including Additional Lighting	Hall 1A-E & Hall 3C-E 17 Aug 8pm-12 midnight Hall 3B (Gourmet Zone) 17 Aug Hall 5B-E & 5F-G 15 Aug 8pm-12 midnight	N/A

1.1 Exhibitors' Access

- To allow preparation work for exhibitors during fair period, the fairground will be opened for exhibitors 1 hours 45 mins before the exhibition open. Exhibitors are reminded to **wear the exhibitor badges** when entering the exhibition hall.

2. All exhibitors are requested to complete a questionnaire on the last day of exhibition.
3. Exhibitors must not remove or pack up any of their exhibits from their booth until the exhibition is officially closed at 5pm on 15 August 2026. No exhibitor will be allowed to remove any of their exhibits from the exhibition hall before closing time.

1.2 Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 1200 midnight on the move-in / out day (i.e. 11, 12 and 15 August 2026), they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on Section 4.2.4